

BY LAWS OF THE TEHAMA SHOOTERS ASSOCIATION

Post Office Box 475  
Red Bluff, CA 96080-0475  
Red Bluff, Tehama County, California

CERTIFICATION

The below signatories, being duly elected officers of the Tehama Shooters Association currently holding office, do hereby certify that this is a true and complete copy of the By-laws approved and adopted by this Association by a vote taken on (date) Thursday, 12-12-85, as duly recorded in the minutes, (signed) Raymond Alfred Burkhardt, President, (dated) Saturday, 12/14/85 and (signed) Robert Miller, Secretary, (dated) 12/14/85.

ARTICLE I: NAME

The name of this organization shall be Tehama Shooters Association, hereinafter referred to as "T.S.A." or "Club".

ARTICLE II: OBJECT

The object of this organization shall be the encouragement of the organized rifle, shotgun, and pistol shooting among citizens of the United States resident in our community, with the view toward better knowledge of the part of such citizens of the safe handling and proper care of firearms, as well as improve marksmanship. It shall be our further object and purpose to forward the development of those characteristics of honesty, good-fellowship, self-discipline, team-play and self-reliance which are the essentials of good sportsmanship and the foundation of true patriotism.

ARTICLE III: MEMBERSHIP

A. Any citizen of the United States who is 18 years of age or older may become a member of this Club upon approval of the Board of Directors after subscribing to the following pledge and on payment of the initiation fee and dues, provided that the member's spouse and all children under the age of 18, upon request, shall be issued membership cards and be entitled to all privileges of this Club except the right to vote or to hold office.

The N .R.A Pledge

I CERTIFY that I am a citizen of good repute of the United States of America; that I am not a member of any organization or group having as its purpose, or one of its purposes, the overthrow by force and violence of the government of the United States or any of its political subdivisions; that I have never been convicted of a crime of violence; and that, if admitted to membership, I will fulfill the obligations of good sportsmanship and good citizenship.

5/5/87 B: Junior shooting activities may be organized and directed by the club for "Juniors" between the ages of 10 and 20 as defined by N.R.A rules. Juniors mentioned in Section A of this Article are automatically members of the "Junior Division" of the Tehama Shooters Association. Other juniors may apply for membership and will be enrolled upon being accepted and approved by the Board of Directors of the Club. No junior applicant who is not a member of N.R.A. will be accepted if his/her acceptance will cause the percentage of Tehama Shooters Association Members who are not also N.R.A. members to rise above 50% of the total Club membership.

The "Junior Division" may, subject to the approval of the adult advisors from the senior Club and the Board of Directors, meet separately, establish reasonable dues and operating rules for their group and conduct other Club related activities.

C. Membership in this Club is wholly the right of the individual member holding it, and is not to be construed in any instance as being owned or controlled by a firm, partnership or corporation with which such member is connected. Membership cannot be conveyed or transferred from one person to another. Membership can be acquired only by qualifications or reinstatement.

D. Resignation of membership shall be made in writing to the Secretary and may be accepted by the Board of Directors, but such resignation shall not relieve the member of the obligation to pay any dues or other charges heretofore accrued and unpaid.

#### ARTICLE IV: DUES

12/3/91 A. The members annual dues to this association shall be established for each year by no less than a two-thirds majority vote of the members in good standing present at the Annual Election Meeting. If no motions to change the dues are properly presented and passed at the Annual Election Meeting, the annual dues shall remain the same as they were in the most recent prior year. Dues are payable not later than March first of each year. Dues for new members who apply, and are accepted, after the first of any year, may be prorated on a monthly basis for the remaining months of the year

1/5/88 B. Each applicant for membership will pay an initiation fee of \$35.00 upon acceptance as a member. This requirement may be waived at any time upon a finding of the Board of Directors that such waiver would be in the best interests of the Tehama Shooters Association. Such finding must be made as a normal business action of the Board and duly recorded in the minutes of the Board Meetings. Such Board action shall be subject to approval of the regular membership at the next general meeting following the board meeting at which the action took place. A simple majority vote of the eligible voting members present at said general meeting shall be sufficient for approval or denial of the matter.

C. No member of this Club in arrears shall be eligible to vote or to enjoy any other privileges or benefits offered by this Club.

ARTICLE V: MEETINGS

A. The Annual Election Meeting shall be held in January on the day, place, and hour set for the regular monthly meeting, except that this meeting cannot be dispensed with by the Board of Directors. If, for any reason, it cannot take place at the time fixed, it shall be held within a reasonable time thereafter.

B. General Membership Meetings. The regular monthly meeting of this Club shall be held at such time and place as may be fixed by the Board of Directors.

C. Special Meetings. A Special Meeting of this Club may be held at any time upon the call of the President, or upon the call of any two (2) members of the Board of Directors, or upon demand in writing, stating the purpose of the proposed meeting, and signed by not less than 10% of the members entitled to vote. Notice of the time, place and purpose of any Special Meeting shall be given to all officers and members in good standing in writing by United States mail not less than seven (7) days prior to the date fixed for the holding of the meeting. The place of such Special Meeting shall be fixed by the Board of Directors. If, for any reason, it cannot take place at the time fixed, it shall be held within a reasonable time thereafter, and the officers shall continue in office until their successors shall have been elected and installed.

10/22/86 E. Quorum. Five (5) members in good standing plus a quorum of the Board of Directors, as specified in ARTICLE VI: H. of these By-laws, shall constitute a quorum authorized to transact any legal business of this Club at any regular general or special meeting of the members of T.S.A.

ARTICLE VI: OFFICERS AND BOARD OF DIRECTORS

A. The officers of this Club shall be a President, Vice President, Secretary, and Treasurer.

B. The officers of this Club and seven (7) Directors to be elected from and by the membership of this Club, shall be elected at the Annual Election Meeting and shall constitute the Board of Directors. Two (2) of the Board positions will be Chief Instructor and Executive Officer, and they will be elected as such.

C. The terms of all officers shall be for a period of one (1) year, from the first day of March of each year to the last day of February of the following year, or until their successors have been duly elected and installed in office. The installation of officers shall be set by the Board of Directors.

D. The terms of office of the other seven (7) Directors shall be for two (2) administrative years, or until their successors have been duly elected and installed in office. At the first Election Meeting, three (3) Directors shall be elected to serve for two (2) administrative years, and four (4) Directors shall be elected to serve for one (1) administrative year; thereafter an appropriate number of Directors shall be elected to serve for two (2) administrative years.

E. A vacancy in any office, or in the Board of Directors shall be filled by the Board of Directors for the unexpired term.

F. The Board of Directors shall have general supervision and control of all the business and activities of this Club.

G. Meetings of the Board of Directors shall be held monthly at such time and place as the Board may determine. Special Meetings may be held at any time on the call of the President or on the demand in writing to the Secretary by two (2) members of the Board.

*10/22/86* H. Four (4) members of the Board of Directors shall constitute a quorum IF there be a member seated in each of the eleven offices; otherwise, a quorum shall consist of Three (3) members of the Board of Directors, unless there be less than six (6) members remaining seated in which case a quorum shall be: any Two (2) Directors plus any three T.S.A. members in good standing, who may be invited to the meeting under question, without prior notice, by any available means, as long as the Directors present ALL concur in the action proposed.

I. Resignation of any Director may be accepted by a majority vote of the remaining members of the Board of Directors.

J. The Directors of this Club shall maintain individual membership in the National Rifle Association for their tenure in office.

*5/30/98* K. Nominees for a Club Officer or Board of Director's position must have been a member in good standing throughout the previous calendar year.

*5/30/98* L. At least three (3) of the four (4) Club Officers and at least five (5) of the seven (7) Board of Directors must reside in Tehama County.

#### ARTICLE VII: DUTIES OF OFFICERS

A. President. The President shall preside at all meetings of this Club and of the Board of Directors. The President shall be a member ex-officio of all Regular and Special Committees, and shall perform all such other duties as usually pertain to this office. The president shall appoint all Standing and Special Committees.

B. Vice President. The Vice President shall perform the duties of the President in the President's absence or at the President's request.

C Secretary. The Secretary shall conduct all official correspondence pertaining to the proper preparation and forwarding of all reports required of this Club by the National Rifle Association and by the Directors of Civilian Marksmanship. The Secretary shall notify all members of the Board of Directors of all meetings and shall notify all members of the Special and Annual Meetings, as required in ARTICLE V. The Secretary shall keep a true record of all meetings of the Board of Directors and of this Club and have custody of the books of this Club, except the Treasurer's books of accounts. All applications for membership in this Club shall be made to the Secretary. The Secretary shall be responsible for re-affiliating this Club annually with the National Rifle Association.

D. Treasurer. The Treasurer shall have charge of all funds of this Club, and shall place the same in such bank or banks as may be approved by the Board of Directors. The Treasurer shall disburse Association funds only as directed by the Board of Directors. The Treasurer shall keep an accurate account of all of his transactions, and shall render a detailed report, with vouchers, at every monthly meeting of the Board of Directors when requested, and an annual report to this Club at its Annual meeting.

The Treasurer shall report to the membership, at each Regular Meeting, the totals for collection, disbursements, and bank balances. The Treasurer shall have on hand the documentation needed to explain any detailed collection or disbursement to the membership in case the Treasurer is asked to explain.

E. Chief Instructor. The Chief Instructor shall have charge of all small arms instruction, with the authority to appoint his assistants. The Chief Instructor shall contract no bills without the authorization of the Board of Directors.

F. Executive Officer. The Executive Officer shall have charge of the ranges of this Club, the printing of the scorecards, the arranging of competitions, and other collateral duties. The Executive Officer shall have the authority to appoint his assistants. The Executive Officer shall be the property custodian of this Club's firearms, ammunition, shooting equipment, and accessories. The Executive Officer shall contract no bills without the authorization of the Board of Directors.

#### ARTICLE VIII: SUSPENSION AND EXPULSION

A. Charges against any officer or member may be preferred by any member in good standing. They shall be in writing, clearly stating the allegations, and accompanied by all affidavits or exhibits which are to be used in their support. Such charges shall be filed with the Secretary, who will immediately notify the President. The President will call a meeting of the Board of Directors to hear the charges. The Secretary will give at least fifteen (15) days notice of the meeting to each member of the Board of Directors, and to the accuser and to the accused, which notice shall be in writing and will include a true copy of the charges and of the supporting affidavits and exhibits.

B. Any officer or Director may be removed by a two-thirds (2/3) vote of those Directors present at any Special Board Meeting called for this purpose. No hearing on removal may be held unless at least fifteen (15) days notice in writing shall have been given to the officer of the charges against him and of the time and place for the Special Meeting, at which a full hearing must be accorded the officer prior to the taking of a ballot on whether to remove the officer.

C. Any member may be suspended or expelled from this Club for any cause deemed sufficient by the Board of Directors by a two-thirds (2/3) affirmative vote of the members of the Board present at any Regular or Special Meeting. No vote on suspension or expulsion may be taken unless at least fifteen (15) days notice in writing shall have been given to the member of the charges preferred and of the time and place of the meeting of the Board of Directors at which such charges will be considered. At such meeting, the member under charges will be accorded a full hearing.

D. Any member, or any officer, suspended, expelled, or removed from office by the Board of Directors may appeal to the full membership of this Club. Such appeal shall be made in writing to the Secretary who will notify the President within five (5) days after receipt of such appeal. The President will call a Special Meeting of this Club within thirty (30) days after receiving notification from the Secretary for the purpose of acting on the appeal. The Secretary shall give at least fifteen (15) days notice in writing to all members of this Club in good standing stating the date, time, place, and reason for such Special Meeting. At the meeting of the full Club, the Secretary will read the original charges, the supporting affidavits, and will read or display the accompanying exhibits, and will read the minutes of the Special Meeting of the Board of Directors at which the charges were heard and action taken. A full hearing will be given the accuser and the accused. A vote will be taken by ballot of the members in good standing present and a two-thirds (2/3) vote shall be required to reverse the action of the Board.

#### ARTICLE IX: FINANCE

A The Board of Directors shall require two (2) separate financial accounts, one for club operation, and one for club-sponsored projects or activities.

B. The Board of Directors shall review all invoices payable, and authorize the payment of all those bills which they find to be proper charges against the Club.

C. The accounts of this Club shall be audited not less than annually by the Finance Committee or by auditors appointed by the President with the approval of the Board of Directors; provided, however, the Secretary and Treasurer shall not serve as auditors by appointment or if either or both are members of the Finance Committee. A written report of the audit shall be provided to the Board of Directors, and shall be reported to the membership by the Board of Directors in a timely manner.

#### ARTICLE X; PARLIAMENTARY AUTHORITY

A Robert's Rules of Order (the latest revision) shall be the parliamentary authority for all matters of procedure not covered elsewhere in this document.

B. Parliamentarian. The President, at this discretion, may either (a) act as the Parliamentarian, or (b) appoint a Parliamentarian from the Board of Directors.

#### ARTICLE XI: MATCH RULES

The Rules for any competitive event shall be subject to the review and approval of the Board of Directors.

#### ARTICLE XII: AMENDMENTS

A. Any proposed amendments to these By-laws may be introduced in writing by any member of this Club at any Regular Meeting or Special Meeting called for that purpose. The proposed amendments must be acted upon by the Club membership at a Regular Meeting or a Special Meeting called for that purpose; provided that a copy of the proposed amendments has been sent to each Club member by the

United States mail at least ten (10) days prior to the meeting. A two-thirds (2/3) vote of the members present will be necessary to adopt the amendment.

ARTICLE XIII: DISSOLUTION AND WIND-UP

A. This Club shall not be dissolved as long as there remain at least ten (10) members desirous of continuing, nor shall Club funds or property be divided in any manner among members of this Club.

B. In case dissolution becomes unavoidable, all assets, after paying all liabilities, shall be donated to the National Rifle Association's International Shooters Development fund.

ATTEST

We, the undersigned, being members of the Organizing Committee of the Tehama Shooters Association, hereby affix our signatures attesting to the validity of these By-laws and their adoption as certified by the signatures of the President, and Secretary.

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Signed (Ralph Sterling Stout)	12/14/85
Signed (Roger J. Marsh)	12/16/85
Signed (John H. Lang)	12/16/85
Signed (Walter L. Mansell)	12/16/85

8/19/92 Researched and updated by Susan Dunlap and Eugene Pixley. Retyped by Susan Dunlap and proofread by Eugene Pixley.

5/30/98 Updated by Linda L. Moller. Retyped by Linda L. Moller and proofread by Eugene Moller.

3/25/2010 Scanned and converted to an electronic (Word) document and proof read by Jeffrey Tooker. I have an original hard copy of this document for any board member wishing to proof read the Word document.